



CITY OF EUTAW, ALABAMA
Electric Motor, SCADA & Rotating Equipment
Maintenance and Repair Services

The City of Eutaw, Alabama, is requesting proposals for the repair and maintenance of various electric motors, pumps, and other rotating equipment located in the utility department. A full copy of the request for proposal (RFP) and all addendums may be obtained at the City Clerks office. Proposals must be submitted in writing to the Eutaw Clerk's office no later than October 20, 2022 at 3pm. All proposals must state Alabama general contractors' number, proposal number and opening date on the outside of the envelope. Proposals must be mailed or hand delivered to the address below. No proposals will be allowed to be submitted via fax or email.

Pre-Qualifications: All proposers must be a licensed general contractor in the State of Alabama and an accredited service center by the Electrical Apparatus Service Association (EASA)

ADDRESS ALL RETURN ENVELOPES TO: CITY OF EUTAW
CITY CLERK'S OFFICE
116 MAIN STREET
EUTAW, ALABAMA 35462

BID SOLICITATION SCHEDULE

Public Notice of Bid:	September 27, 2022
Question Submission Deadline:	October 7, 2022, 3pm CST
Bid Due Date:	October 20, 2022, 3pm CST
Evaluation Period:	October 20-21, 2022
Anticipated Award Date:	October 25, 2022

Scope of Work

The selected company must have professionals on staff to provide all the below maintenance and repair services.

1. Electric Motor Rewind and Replacement (company must be EASA accredited)
2. Water and Wastewater Pump Repairs
3. SCADA repairs (company must be authorized service center for Hi-Tide Scada)
4. Gearbox repairs all manufacturers
5. Electrical Panel Repairs/Replacements
6. Vibration Analysis of Rotating Equipment
7. Motor Circuit Evaluation using PDMA for Online & Offline
8. Precision Alignment using EZ Lazer Alignment Software
9. Process Pipe Fabrication/Pipe Welding Capabilities for pump station rehabilitation(Company must hold GC's license in state of AL)

Minimum Company Qualifications

Service providers that respond to this request are expected to have and be able to demonstrate significant experience in the areas described. In order for a service provider to be considered, all the below minimum qualifications must be met by the service provider in order to be considered. Any proposal not meeting these minimum requirements will be deemed non-compliant.

1. 24/7/365 complete service capabilities.
2. Complete motor rewind shop in house
3. 10 ton lifting capacity in repair facility
4. Accreditation through the Electrical Apparatus Service Association
5. General Contractors License with AL Board of General Contractors
6. Full in field piping/fabrication capabilities
7. Motor circuit analysis. (In field and in house) with PDMA MCEMAX
8. Vibration testing and balancing for all rotating equipment in field and in house.
9. Field personnel along with software to perform precision alignment services.
10. In field Lifting capability min of 11 tons at 60ft
11. Respond within 24 hour of call out
12. Priority service if needed in emergency situations
13. UL listed repair shop certified
14. VPI tank and encapsulation capabilities
15. Motor and pump test capabilities meeting min of 600amps@460 volt up to 4160v@70amps in house.
16. Authorized service center for Hi-Tide Scada systems

Contract Terms and Conditions

The City of Eutaw will publicly open and read aloud all RFPs on the date and time listed above. Bids are to be opened by the City Clerk at the Eutaw City Hall. Authorized representatives are invited to be present at the opening.

RFPs shall not be modified after the opening. Prices and notations should be in ink or typewritten on the form provided by the owner. All prices must be fully extended. Bids must conform to any attached detailed specifications to be eligible for consideration

The start date of the contract shall begin on the date of the RFP approval by the awarding authority. The anticipated award date for this contract is October 25, 2022.

All contractors submitting a proposal must be fully licensed and insured for electric motor and pump repairs by the state of Alabama. All contractors must have a valid license from the AL Board of General Contractors at the time of bid opening to be considered for award.

The contractor must warrant and guarantee workmanship and materials for which the contractor is responsible to be free from defects for a minimum period of one year following final approval of the project.

The City of Eutaw shall retain the right to cancel the contract upon written notice at any time.

The City of Eutaw prefers vendors that provide a sole source responsibility for all products and services provided under a resulting contract. If the proposer requires the use of a third party dealer, reseller or subcontractors to provide products or services, the proposer shall list the third party to be used and address how the products or services will be delivered.

No taxes of any kind are to be included in the bid prices. The City of Eutaw will furnish tax exemption certificates when necessary.

All prices must be firm for the full term of the contract.

All Federal, State, and Local License and Fee requirements will be applicable.

Bidders must be enrolled and in full compliance with the E-Verify Program and all requirements of Alabama Immigration law, Act 2011-535 (also referred to as the "Beason-Hammon Alabama Taxpayer and Citizen Protection Act", or H.B. 658), as amended by Act No. 2012-491, including in part and effective January 1, 2012.

Proposers shall state if an indemnity clause will be required of the City by the successful bidder. Proposers shall include a sample of any indemnity clause which may be required to be signed. Type of indemnity may be justification for rejection of the proposal.

The City of Eutaw requires that the trade reference form (attached) be completed and projects of similar size and scope be listed.

By Section 41-16-5, Code of Alabama 1975, with the submittal of a RFP, the prospective vendor represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

If the vendor employs any persons in the State of Alabama, in accordance with Section 31-13-9, Code of Alabama 1975, Proposers shall demonstrate proof of enrollment in the E-verify program by completing the enclosed E-verify affidavit or Providing some other proof of enrollment. If the proposer employs persons (anywhere), the award of the bid is condition on the bidder not knowingly employing, hiring for employment or continuing to employ an unauthorized alien within the State of Alabama. Upon awarding of the contract where a written contract is to be signed, the contract will contain a provision whereby the bidder promises not to violate Federal Immigration Law.

Questions and Communications Regarding this Bid

All communications must be in writing, sent by email to Corey Martin, Water/Sewer Operator cmartin@eutawal.gov All questions must be received no later than September 28, 2022, 3pm CST.

Evaluation

The award will be made to the vendor whose proposal conforms to all conditions and requirements within this proposal. In addition, the City of Eutaw reserves the right to consider the following during the evaluation period:

- (a) Award bids by Lump Sum or individual items unless otherwise noted by bidder. NOTE: No purchase will be made on Lump Sum awards until individual unit prices are furnished.
- (b) Award the bid to the lowest or best bidder, as determined by the Owner to be in the best interest of The City of Eutaw. Life cycle/maintenance costs will be taken into consideration.
- (c) Reject any or all bids and to waive technicalities when in the opinion of the City of Eutaw the best interest of The City of Eutaw will be served.
- (d) Make null and void the purchase order with the successful bidder if delivery cannot be made at the specified time.
- (e) Ability to deliver goods and services in a timely manner.
- (f) Warranty
- (g) Suitability for use by the owner.

BID FORM
CITY OF EUTAW, ALABAMA
Electric Motor, SCADA & Rotating Equipment
Maintenance and Repair Services

Proposer (Vendor or Contractor) Name: _____
 Representative: _____
 Address: _____
 City: _____
 State, Zip Code: _____
 Phone: _____
 Email: _____

Labor Rates (Hourly)

	Regular Time	OT(Weekends & after 5)
Shop Labor		
Field Service Tech w/ 5k crane truck		
Additional Field Service Tech		
SCADA Tech		

Please answer the below questions by checking Yes or No and properly responding to additional information requested.

Does your firm hold a license with the AL Board of General Contractors? Yes _____ No _____

If yes what is your firms license number? _____

Is your service center Accredited by the Electrical Apparatus Service Association (EASA)?

Yes _____ NO _____

Is your service center UL Listed?

Yes _____ NO _____

Is your service center an authorized service center for Hi-Tide Scada?

Yes _____ NO _____

Proof of E-verify Enrollment: Yes _____ NO _____

Trade References Provided Yes _____ NO _____

(If you are a new Vendor for Eutaw, please fill out the trade reference form.)

Proof of General Liability Insurance Included: Yes _____ NO _____

(\$1,000,000.00 Minimum)

Do all items bid meet or exceed the required specifications? _____ Y/N If no, please highlight and provide documentation detailing the reason for the deviation from the specifications.

Non-Collusion Statement: By signing this bid form the bidder certifies that this bid is made without

reference to any other bid and without any agreement, understanding, collusion or combination with any other person(s) in reference to the bid.

Signature of Bidder Representative: _____

Date Signed: _____

STATE OF:

COUNTY OF:

AFFIDAVIT

Before me, the undersigned authority, personally appeared _____ (affiant) who, being by me first duly sworn, doth depose and say as follows:

I _____ (name), on behalf of _____ (business entity), and with lawful authority to act in its behalf, attest to the following from personal knowledge:

1. _____ (business entity) does not knowingly, hire for employment, or continue to employ any unauthorized aliens in the State of Alabama; and
2. _____ (business entity) is enrolled in the E-Verify Program as shown by the attached documentation; and
3. _____ (business entity) does and will utilize E-Verify Program to verify the employment status of employees and potential employees according to federal rules and regulations; and
4. _____ (business entity) shall acquire from its subcontractors notarized affidavits that they will not knowingly employ, hire for employment or continue to employ unauthorized aliens, that they will enroll in the E-Verify Program before performing any contract work or providing any product, and that they shall attach to the affidavits, documentation establishing their enrollment in E-Verify as required by Act No. 2011-535.

Signature of Affiant

I, the undersigned Notary Public, in and for said County and State, hereby certify that _____ whose name is signed to the foregoing Affidavit, and who is known to me, acknowledged before me on this date that, being informed of the contents of the above and foregoing affidavit, he/she as an officer of _____ (business entity) and with full authority, executed the same voluntarily for and as the act of said company on the day the same bears date.

Given under my hand and official seal of office this _____ day of _____, _____.

Notary Public

TRADE REFERENCE FORM

Name of Government Organization or Business: _____

Point of Contact: _____ Phone: _____

Address: _____ State: _____ Zip: _____

Scope of Project(s) Completed or Description of Item(s) Sold: _____

Name of Government Organization or Business: _____

Point of Contact: _____ Phone: _____

Address: _____ State: _____ Zip: _____

Scope of Project(s) Completed or Description of Item(s) Sold: _____

Name of Government Organization or Business: _____

Point of Contact: _____ Phone: _____

Address: _____ State: _____ Zip: _____

Scope of Project(s) Completed or Description of Item(s) Sold: _____

